

*This application is for artists and crafters who are not Members of The Toledo Craftsman's Guild.  
If you are a current Member of The Guild, refer to your most recent newsletter for the appropriate application.*

The Toledo Craftsman's Guild invites you to participate in the 2021 Spring Crafters' Showcase at Tam-O-Shanter Sports and Exhibition Hall. The show has expanded to 2 days this year!

**WHEN:** Saturday, March 20, 2021, 9am-4pm and Sunday, March 21, 2021, 11am-4p

**SET UP TIMES:** Friday, March 19, 2021, 6:30pm-9:00pm and Saturday, March 20, 2021, 7am-8:30am

**WHERE:** Tam-O-Shanter Sports and Exhibition Center, 7060 Sylvania Ave., Sylvania, OH 43560

**DEADLINE:** February 15, 2021, however, **applications will be taken until the show is full.** A wait list will be created for last minute substitutions.

Applications are processed in the order in which they are received.

#### FEES

**NON-REFUNDABLE JURY FEE:** \$20 for first 3

**BOOTH FEE:** \$75 per space (spaces are at least 10ft by 10ft)

**TABLE RENTAL:** \$10 each

**ELECTRIC:** \$20 per space. Bring heavy duty (14 gauge) extension cords and tape (not duct tape) to securely fasten your cords to the floor.

#### DISPLAY

**SPACES:** You will be responsible for making sure your preferred display setup fits into the space dimensions. Fire code regulations prohibit extending beyond your assigned space(s) and into the aisles. Due to COVID-19, booths will be spread out to allow for social distancing.

**TABLES:** All tables and work stations, no matter what size or shape, must be covered to the floor on all sides unless the table is decorative in nature (i.e., wooden claw foot table). Table covers must be clean and pressed. Board Members of The Toledo Craftsman's Guild will be circulating before the show and will ask you to correct any table coverings that do not meet these required standards.

#### EVENT

**SECURITY:** There will be onsite security inside and outside the show.

**AFTER THE SHOW:** Please double check and clean up your space before leaving.

**BALLOON SPECIAL:** We will be having our Balloon Special again this year. This is the only Guild show that allows participants to sell their products at a discount or to have a sale. If participating, crafters will receive a balloon for their booth so customers know you have sale options. If you are interested in participating, mark the box on your application.

**GUEST CRAFTER PARTICIPATION REQUIREMENTS: Failure to follow these rules may result in not being invited to participate in future shows.**

- 1) Work that is submitted for jurying must be the original creation of the artist/craftsperson, must not be produced by employees, and be at least 70% hand crafted. No item may be mass-produced on a duplicating or copy machine. Original art work may be professionally copied, but the items displayed may not comprise more than 20% of the booth display.
- 2) Items not accepted: commercial kits; plastic flower, fruits, or greenery; plastic needlepoint; quickie decoupage, mod podge, or poured finish; jewelry composed entirely of commercial findings and/or pre-cut stones; assembled items that are not 70% handcrafted; pom-pom, beaded items, and bazaar items; other items at the Jurying Committee's discretion
- 3) Participants must be set up 30 minutes prior to the show's starting time and remain set up until closing time. Packing and teardown will not begin until the show is officially over.
- 4) Food items may not be prepared at the show.
- 5) No use of radios or TV is allowed. Electronic devices may be used to show a participant's creative process or uses of art.
- 6) All state and local smoking ordinances will be obeyed. Smoking, including electronic cigarettes, is permitted only in designated areas.
- 7) No sale signs implying a price reduction are permitted. Signs such as "Seasonal" or "Discontinued" may be used as long as it says nothing about a price reduction. For this show only, signs such as "Ask me about my Balloon Special" are permitted.
- 8) Items necessary for sale of a craft (such as suction cups or belt buckles or necklace chains) may not be priced and sold separately.
- 9) No re-sale items (buy/sell) are permitted. Artists and Crafters who are found to be selling buy/sell items will be asked to remove them. Artists/Crafters who fail to remove the items will be asked to leave the show and will not be allowed to participate in future shows.
- 10) Use of aerosol sprays, epoxy glues, etc., may only be used outdoors due to their strong odors and to protect floor surfaces.
- 11) Courteous behavior is expected of all show participants. Profanity (verbal or nonverbal) is not permitted.
- 12) Pets are not permitted at set up, tear down, or during shows. Properly documented service animals are permitted.
- 13) Proper attire and footwear are required.

**JURY PROCESS:** Your art/craft must meet the standards set by the Jurying Committee. Each member of the Jurying Committee will evaluate your work for: Originality (1-5 points), Quality (1-10 points), and Appearance (1-5 points). The individual scores of the Jurying Committee will be averaged for a total score. You must receive a total score of at least 14 points to be considered for the show. Once all applicants are juried, the scores will be ranked in descending order. Applicants with the highest scores will be invited by email to participate in the show until spaces are filled. Applicants who are not invited will be placed on a waitlist.

You will be notified by email within two weeks of the receipt of your application. You will be notified a second time when your items have been juried and whether you are invited to participate or not. If you do not have an email address, you may provide a self-addressed and stamped postcard or envelope which will be mailed to you.

Location maps will be emailed one week prior to the show. If you do not have an email address, you may provide a self-addressed and stamped envelope for a mailed copy of the show map.

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**COVID-19 REQUIREMENTS**

- 1) Participating crafters must have hand sanitizer available for customer use on your table or in your booth.
- 2) Face masks must be worn at ***all times*** by all participating crafters, helpers, and attendees and must cover both nose and mouth.

**COVID-19 SUGGESTIONS**

- 1) The venue is limited to 300 people total at any time. Please limit the number of people working your booth to 2 (you and one other person). If you can work the show by yourself, that would allow even more customers in to shop.
- 2) Use an EZ-Up-type canopy with walls or a curtained wall (pipe-and-drape) to separate your booth from your neighbor's. Please mark your application if you intend to use a canopy or walls in your space.

**COVID-19 NOTICE: This event will not be postponed. If our event is canceled due to COVID-19 restrictions, we will notify you and your check will be shredded.**

**INCLUDE THE FOLLOWING WITH YOUR COMPLETED APPLICATION:**

- A \$20 check for the first 3 categories in which you wish to be juried *WAIVED FOR CRAFTERS WHO WERE ACCEPTED INTO 2020'S SHOW THAT WAS CANCELED DUE TO COVID-19*
- One check for ***each*** 10'x10' space you wish to purchase (i.e., if you want 2 spaces, include 2 checks) (include the cost of table rental on a per space basis)
- A minimum of 3-5 close-up photos of items that best represent each category selected (i.e., if you are being juried in 2 categories, you will include 6-10 photos)
- 2 photos of you making your product (face and hands in photo)
- A photo of your booth display
- A short essay of how you create your product from start to finish
- A list of shows you have participated in during the previous 12 months. Not having a list of previous shows does not mean you will automatically be rejected from the show. We understand some artists may be just starting their art show career.
- Food vendors only: a copy of your Department of Agriculture certification either as a licensed Bakery or a Cottage Food Industry
- A self-addressed and stamped envelope for show information once the show map is complete (optional)

Confirmation that your application and information were received will be emailed to the email address you provide on your application.

No refunds will be given if you are accepted into the show unless we can fill your space from a waitlist.

**If for some reason you are unable to attend the show after you have been accepted, please contact one of the following Co-Chairs.**

The Guild's By-Laws require show participants to notify the Chairpersons ***prior to the show*** if you cannot attend.

Traci Lender: [tramardesigns@aol.com](mailto:tramardesigns@aol.com) or (419) 704-4423

Elaine Ward: [AmazingWhiffs@gmail.com](mailto:AmazingWhiffs@gmail.com) or (419) 654-3258

Chris Nehrig: [canboog@gmail.com](mailto:canboog@gmail.com) or (419) 654-3950

***Please keep these instructions and refer to them prior to participating in the show.***

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Complete this application, make a copy for your files, and mail this page and other required information to:

The Toledo Craftsman's Guild  
c/o Traci Lender  
28765 Main St.  
Millbury, OH 43447

**Incomplete applications will be returned to sender.  
Only mailed applications will be accepted.  
Please PRINT neatly.**

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Business Name: \_\_\_\_\_

Street: \_\_\_\_\_

City, State, ZIP: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Alternate Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_ Vendor ID # (required): \_\_\_\_\_

Website: \_\_\_\_\_ Business Facebook Page: \_\_\_\_\_

Price range of your products: \_\_\_\_\_ Average price of your products: \_\_\_\_\_

Vehicle Make: \_\_\_\_\_ Vehicle Model: \_\_\_\_\_ Vehicle Color: \_\_\_\_\_ License Plate: \_\_\_\_\_

**ART AND CRAFT CATEGORIES:**

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Baskets<br><input type="checkbox"/> Candles and Melting Tarts<br><input type="checkbox"/> Ceramics (Porcelain and Bisque)<br><input type="checkbox"/> Clay, Porcelain, Potter<br><input type="checkbox"/> Fiber and Textiles (Sewing, Quilting, Crochet, Knitting, Macramé, Clothing)<br><input type="checkbox"/> Floral (Dried and Silk Flower Arrangements, Wreaths of all types)<br><input type="checkbox"/> Food and Beverage (Human and Pet) (Must be bakery-quality product, packaged for individual sale, and in compliance with all regulations governing the sale of food) | <input type="checkbox"/> Glass (Fused, Blown, Recycled, Stained)<br><input type="checkbox"/> Jewelry<br><input type="checkbox"/> Lacquered Art<br><input type="checkbox"/> Leatherwork<br><input type="checkbox"/> Metalwork (Stainless Steel, Wrought Iron, Sculpture)<br><input type="checkbox"/> Needlework (Embroidery, Counted Cross Stitch, Needlepunch, Felting)<br><input type="checkbox"/> Painting (Acrylics, Oils, Watercolors, Pastels, Tole, on any kind of canvas, wood, or glass) | <input type="checkbox"/> Paper (Greeting Cards, Paper Mache, Quilling, Scrapbooking)<br><input type="checkbox"/> Photography<br><input type="checkbox"/> Skin Care Products (Soaps, Lotions, Balms)<br><input type="checkbox"/> Vintage<br><input type="checkbox"/> Weaving and Spinning<br><input type="checkbox"/> Woodwork<br><input type="checkbox"/> Other (describe): _____<br>_____<br>_____ |
|--|--|---|

**SPACE PREFERENCE** (Spaces are 10'x10'. Write a separate check for each space. Make check(s) payable to "The Toledo Craftsman's Guild.")

Spaces:	1 = \$75	2 = \$150	3 = \$225			\$75 / \$150 / \$225
Tables:	1 = \$10	2 = \$20	3 = \$30	4 = \$40	5 = \$50	\$ _____
Electric:	1 = \$20	2 = \$40	3 = \$60			\$ _____
# of Art/Craft Categories to be juried:	first 3 categories = \$20	4 = \$40	5 = \$60	6 = \$80		\$ _____
						<b>GRAND TOTAL: \$ _____</b>
Number of chairs (free but must be ordered in advance):	1	2	3	4		

- I am interested in participating in The Guild's Balloon Special Event. Please provide a balloon for my booth.
- I intend to use an EZ-Up-type canopy with walls or a curtained wall (pipe-and-drape) to separate my booth from my neighbor's.

Additional Comments/Requests: \_\_\_\_\_

**ACKNOWLEDGEMENT: APPLICATION IS VOID AND WILL NOT BE ACCEPTED IF NOT SIGNED.**

**I have read and agree to the terms stated in this Application/Contract.**

**I further agree to wear a mask at all times over my nose and my mouth, and I will make sure anyone helping me during the event will do the same. I will also have hand sanitizer available for customer use in my booth.**

(signature) \_\_\_\_\_

**Show Use Only:**

Date Rec'd: \_\_\_\_\_ Rec'd #: \_\_\_\_\_ Check #: \_\_\_\_\_ Amount sent \$ \_\_\_\_\_  
 Rec'd before / after the postmark deadline of February 15, 2021. Return envelope included? yes no Jury Score: \_\_\_\_\_